

		<ul style="list-style-type: none"> Children should be encouraged to sanitise their hands regularly, at social times and in between lessons, particularly where the sharing of equipment is necessary. Desks can be arranged in groupings, but equipment should be kept per group where possible Any shared equipment should be sanitised before and after use. Early Years/Years One continuous provision' – continuous provision activities will be set up as usual. Resources to be cleaned regularly. Children should wash hands before and after using outdoor equipment and equipment should be wiped down regularly. When staff use the staff telephone for calls, this must be sanitised directly after use. Phone calls will be limited and emails sent where possible. Classrooms to be kept well ventilated. Use CO2 devices to test ventilation levels. Record levels three times daily and send log sheets to office manager monthly. Carry out any necessary actions and record these. <p>Wrap around care (see separate risk assessment)</p>	L
What are the hazards?	Who might be harmed and how?	What are you already doing? List the control measures in place	What is the risk rating – H, M, L?
Gatherings Social Distancing Mixing of pupils	<ul style="list-style-type: none"> Staff Pupils <p>Contracting virus Flu Like Symptoms Shortness of breath Fatality</p>	<p>Social times :-</p> <ul style="list-style-type: none"> Reception/KS1 will socialise on one playground and KS2 on the other – when they are a number of cases across the school, children will return to designated play spaces Children to sanitise hands before and after playtime Any outdoor equipment used should be cleaned thoroughly before and after use <p>Staff Meetings:-</p> <ul style="list-style-type: none"> Staff meeting will now be carried out in KS2 hall where possible, as this is a more ventilated space. Staff asked to sanitise before and after meetings. When cases rise within school, staff meetings should take place virtually <p>Staff social times:-</p> <ul style="list-style-type: none"> Staff may use staff room for social times, but must sanitise before and after entering. Staff are encouraged to use their own mug where possible. If not possible, mugs/ plates must be washed thoroughly after use (through the dishwasher). When using photocopier, maintain distance as much as possible Staff can meet where necessary but staff are asked to be vigilant in terms of hygiene, distancing and ventilation. Staff should wear masks where possible if they are within a 2 metre distance of another member of staff. <p>Extra-curricular activities:-</p> <ul style="list-style-type: none"> After school clubs can take place, but where there is an identified positive case, this club may be cancelled for a short period of time to restrict the spread of the virus. When cases rise within school, after school clubs should be limited to classes. <p>Safe delivery of curriculum:-</p>	L L L L

		<ul style="list-style-type: none"> • Staff will mix across classes where it is necessary to deliver an effective curriculum. • Staff to wash hands before and after entering each new class • In subjects where equipment is shared, this needs to be sanitised regularly before and after use. • In classes where positive cases are identified, staffing should be restricted to class teachers and teaching assistants ONLY. 	
What are the hazards?	Who might be harmed and how?	What are you already doing? List the control measures in place	What is the risk rating – H, M, L?
Spread of Germs	<ul style="list-style-type: none"> • Staff • Pupils • Public • Contractors <p>Touching a surface or object that has been contaminated.</p> <p>Directly transferred by coughing and sneezing.</p> <p>Contracting virus Flu Like Symptoms Shortness of breath Fatality.</p>	<p>Reduce the number of items the children / staff come into contact with.</p> <ul style="list-style-type: none"> • Books and other resources can be shared within a class only – no use of communal areas for sharing resources, such as the library initially. Review this at October half term. • Ipads to be shared out across year groups. Ipads wiped with anti-bacterial wipes after use. • Intervention rooms can be shared, but must be sanitised before and after use. • The computer suite can be used by all classes during the afternoons, but children should sanitise before and after entering. Computer to be thoroughly cleaned each day. • Toilet – wash hands before and after use – posters to remind. Restrict the number of children in the toilets at a time. • Classrooms to be thoroughly cleaned each day <p>Hygiene</p> <ul style="list-style-type: none"> • Regular handwashing to be encouraged throughout the school day for pupils and staff • Hand sanitiser dispensers to be fitted onto each entrance door and ALL pupils, staff and visitors to use these before entering the premises <p>PPE</p> <ul style="list-style-type: none"> • Staff have their own face shield to use as and when necessary, for example, when doing anything intimate like first aid. • If staff are dealing with a potential positive case, due to symptoms being displayed then full PPE should be worn and child should be isolated in a small room away from others. This room should then be unattended and deep cleaned. • Staff should wear face coverings when in communal spaces where it is not possible to maintain a 2m distance <p>Registers</p> <ul style="list-style-type: none"> • Designated register monitors in each class are to collect registers for their class each day. When cases rise, office staff to collect registers <p>Contractors / Public</p> <ul style="list-style-type: none"> • Contractors must have made prior appointment to ensure they can enter safely. • Companies will need to provide COVID-19 specific risk assessment • Contractors will work outside of school hours where possible <p>Cleaning</p>	<p>L</p> <p>L</p> <p>M</p> <p>L</p> <p>L</p> <p>L</p>

- Wipes available near common used areas – key panel, photocopier, front door
- Number of staff using computer / phones limited.
- Focus areas for cleaning each day including – common touch points, door handles, chairs, desks, computers, phones, white board pens,
- Regular wipe down of tables and chairs by staff throughout the day.

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Ventilation

- Staff to open windows and doors where possible to allow air to flow through the classroom.
- Use CO2 detectors to test ventilation levels three times daily. Record any actions taken.

ASYMPTOMATIC CASES

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Lateral Flow Testing

As from week beginning 01.09.2021, staff (who opt-in) will carry out lateral flow testing twice weekly (Monday/Thursday mornings). Tests results are reported to the school office immediately and also to test and trace. If a test is positive, the member of staff will isolate immediately and a risk assessment will be carried out to determine if any close contacts need to be tested. The positive case will need to also carry out a PCR test. If this remains positive, they will isolate for 10 days.

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RESPONSE TO SYMPTOMS & INFECTION

Reporting COVID cases

From September, if a child displays any of the three main symptoms of coronavirus, including a cough, high temperature or loss of taste or smell, they will need to self-isolate immediately. If a child shows symptoms in school, they will be taken to a quiet room and parents will be called to collect. Parents will then need to book a PCR test for their child and inform school of the results. If the result is positive, the child will have to self-isolate for ten days. If the result is negative, the child can return to school immediately.

There will be no contact tracing in schools from September. Schools will not inform parents of positive cases in school. This will all be done by track and trace. Therefore, if a child does test positive for COVID-19, parents will need to continue to inform track and trace so that they can identify close contacts.

Where there is a positive case in school or at home, track and trace will not ask children to isolate. They will be asked to do a PCR test and if this is negative there will be no need to isolate. Staff who have received two vaccination will no longer need to isolate, but will be asked to test a PCR test and monitor symptoms. If a case is identified as the new variant of COVID-19, then close contacts will be asked to isolate regardless of whether they are vaccinated or not.

		<p>There may be occasions, if we have several positive cases, where we put contingency plans in place to contain the spread of the virus. See Outbreak management plan below:</p> <p>Outbreak Management Plan (RISK ASSESSMENT PLAN B CONTINGENCY)</p> <p>In the event of a school or local outbreak of coronavirus, the following measures will be introduced as a temporary measure to attempt to contain the virus:</p> <p>The reintroduction of bubbles, with no cross bubble teaching or equipment use The reintroduction of class worship The reintroduction of classroom lunchtimes The reintroduction of face coverings in communal areas The reintroduction of school contact tracing (if absolutely necessary)</p> <p>This will be decided in liaison with the local outbreak team and parents will be informed via email.</p> <p>Where a pupil presents with symptoms in school, the following actions will need to take place:</p> <ul style="list-style-type: none"> • The child will be taken to a side room behind a closed door (where possible). • The child's parent will be contacted and they must be collected from school immediately • The child will be supervised by an adult, who will be asked to wear PPE. • If the child needs the bathroom whilst waiting to be collected, they should use a separate toilet and this will need to be cleaned and disinfected afterwards. • The child and other members of the household must self-isolate and the 'test and trace' process must be followed. 	
What are the hazards?	Who might be harmed and how?	What are you already doing? List the control measures in place	What is the risk rating – H, M, L?
<ul style="list-style-type: none"> • Well-being / mental health 	<ul style="list-style-type: none"> • Staff • Pupils • Families 	<p>Identify vulnerable pupils</p> <ul style="list-style-type: none"> • SEMH action plan in place from beginning of September to address whole school and individual issues. • Where issued are identified, refer to HOPE if criteria can be met. <p>Bereavement</p> <ul style="list-style-type: none"> • Explore counselling available • Discussions in class • Taking part in memorial activities • Find out from parents if any additional bereavements other than AC. 	<p>L</p> <p>L</p>

		<p>DV / Safeguarding</p> <ul style="list-style-type: none"> • Review vulnerable list – take part in conversations with pupils as they return to school -these need to be ongoing highlighting school as a safe space. • Staff training – how to spot concerns, what to do, pupils who have been most at risk • Highlight any unexpected behaviour for the child to DSL and Deputy DSL. <p>Separation Anxiety / Anxiety about coming to school.</p> <ul style="list-style-type: none"> • Ask staff to identify children/parents • Contact parents to discuss personal return to school plan where necessary. • Headteacher is work closely with families and act as support for returning to school • No fines for children who do not attend due to well-being issues. 	L
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Risk Rating

The risk rating is used to prioritise the action required. Deal with those hazards that are high risk first.

Risk Rating	Description	Action Priority
High	Where harm is certain or near certain to occur and/or major injury or ill-health could result	Urgent action
Medium	Where harm is possible to occur and/or serious injury could result e.g. off work for over 3 days	Medium priority
Low	Where harm is unlikely or seldom to occur and/or minor injury could result e.g. cuts, bruises, strain	No action or low priority action

Assessment

Signature of Line Manager: Kelly Mitchell

Date reviewed	Sept 2021	Review Date	Nov 2021
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